

INTERNSHIP FOR PROFESSIONAL MINISTRY

AN EXTENDED IN-DEPTH MINISTRY EXPERIENCE UNDER THE GUIDANCE OF A PASTOR OR MINISTRY LEADER



Internship – ‘First 30 Days of Internship’ Checklist For Interns

<p>*Before Internship Starts* > Register for internship course by sending email message to registrar@ambrose.edu. Don't forget to pay the tuition fee for the internship course too!</p>	
<p>Use internship training models document to complete Internship Learning Contract with mentor</p>	
<p>Send completed copy of Internship Learning Contract to fielded@ambrose.edu within first or second week of internship</p>	
<p>For internships that are 3 – 5 months long > Send copy of Intern's First Assessment Form to fielded@ambrose.edu</p>	

Internship – ‘Last 30 Days of Internship’ Checklist For Interns

	<p>Send Intern's Final Assessment Form to fielded@ambrose.edu</p>
	<p>Mentor > Send Mentor's Final Assessment Form to fielded@ambrose.edu</p>
	<p>Consultant > Send Consultant's Assessment of the Intern Form to fielded@ambrose.edu</p>
	<p>Contact Ric Strangway (Ric.Strangway@ambrose.edu) to schedule debriefing interview [Note: this interview can't take place until all of the required assessment forms have been submitted to the Field Education office]</p>